



Greetings from Makeover Fashions Inc Bangalore,

### **COMPANY PROFILE:**

Makeover Fashion Inc. is one of India's most reputed names in the women ethnic wear industry. Makeover has been designing, manufacturing and retailing for over 13 years now and over these years it has built immense capabilities in predicting and setting trends in women fashion. To ensure 100% reliability and compatibility with a standard to our customers, of high quality, that they would set the standard of excellence for the industry and continually reinforce our standing as an industry leader. We have around 16 showrooms at Bangalore and 100+ team.

### **Job Description - Store Manager**

**Note : Minimum 1 year Experience as a Store Manager or Assistant store manager in retail apparel stores (Mandatory)**

- Train Staffs to be build customer relationship.
- Maintained store checklist daily basis.
- Providing knowledge to staffs according to our item master.
- Trainee to staffs for grooming standard.
- Maintained cash management.
- Achieve sales targets as per the allocated monthly.
- Maintaining of accounts, sales, Challan, invoice, Voucher, etc.,
- Maintain stocks inward/outward processes.
- Maintain fixed assets to proper way.
- Briefing to staff when new arrival stocks.
- Brief the staffs to organization goals and sales.
- Briefing the staffs to visual merchandise.
- Every alterative days change the mannequins display.
- Hygiene maintain in the store. (Mirrors, Racks, Flooring, etc.,)
- Send reports on time to HO e.g. Daily weekly and monthly reports.
- Maintain stock indenting as per customer requirement.
- Maintain BARCODE and tags.
- Minor issues relating to the staffs or customer to be SM level.
- Co- operate with the audit team when stock checking.